



TAWAKONI VOLUNTEER FIRE DEPARTMENT MINUTES

Minutes - December 17, 2023

Call Meeting to Order at the Tawakoni Fire Station located at 951 E State Highway 276,
West Tawakoni, TX 75474 at 5:08

Members present:

Chris Burkett
Alan Shoemake
John Evans
Leon Myers
Corrie Clark
Shane Lindsey
Kathey O'Neal

Not in attendance:

Rhett Byers
Dwayne Hall
Scott Dasch
Dylan Dopp
Dakota Elledge
Michael Rogers

Quorum was met. Attendance at 51%.

Guest: Phillip Martin, Hunt County Commissioner

Old Business -

1. Discussion and possible action: Approve Minutes from November - Alan Shoemake made the motion and John Evans seconded. The minutes were approved as read.
2. Discussion & Possible Action; Review and approve Treasurer's Report.
 - Approve Bills paid for November: Corraine Clark made the motion and Shane Lindsey seconded. Motion carried unanimously.
 - Approve Bills to be paid for January: Shane Lindsey made the motion and Corraine Clark seconded. Motion carried unanimously.
3. Update on Overall Condition of Apparatuses:
 - 1) E82 – ok
 - 2) 84 - light out above rt rear wheel well
 - 3) B83 – lights in windshield not working, needs new battery & air leak.
 - 4) S80 – Pulling to the right, possibly needs an alignment, Still needs seat covers!
 - 5) Comm 1 – Still need lights on running boards and windshield wipers.
 - 6) Comm 2 – ok
 - 7) Boat 1 – Ordered oil cap but not in yet. Fire up the pump often to be sure it is running and ready in an emergency situation.
 - 8) ATV – ok
4. Status on welfare of members – Michael Rogers – No current update as to his return.
5. Review Run Report for November (Copies are available) – 67 calls run.
6. Review November Roster (Copies are available)
7. Review Box Alarms (Copies are available) – No Updates
8. EMT Class Update – Alan Shoemake is working on this process and will update monthly.
9. Overall Updates:
 - a. Updates from Chief Chris Burkett –
 - Update on TVFD Building - Members discussed condition of Parking Lot & potential of improvements and the following bids were reviewed.
 - Bid One – Fire House Concrete, 18,700 square foot 6 inches thick 3000psi parking lot. \$190,000.00
 - Bid Two – Travers Construction 18,700 square foot 7 inches thick 3500psi parking lot. \$166,125.00
 - Bid Three – Grassmaster Lawn service 18,500 square foot 5 inches thick 4000psi parking lot. \$189,000.00

- Alan Shoemake made a motion to approve the bid from Travers Construction. Shane Lindsey seconded. Motion carried unanimously.
 - A Motion followed to approve a loan at the bank in case money is not donated with a 15-year loan at 8.5% and payments not to exceed \$1700 per month from American National Bank of Texas. The motion was made by John Evans and Coraine Clark seconded. Motion carried unanimously.
 - Repeat Smoking Rules since some members missing from the last meeting.
 - Conference Room Rules were discussed.
- b. Updates from the Fire Captain John Evans – Next class is January 7th and will be on driving in inclement weather. Good job on calls, lock all doors when going in or out of the station and set the alarm. If you are driving a vehicle, fill out the daily report.
 - c. Updates from the Medical Captain Alan Shoemake – Next class will be January 13th & will be on Mock Run Throughs. Discuss Medical Inventory & adding use of supplies on Narrative in ESO.
 - d. Update from Fire Lieutenant – N/A
 - e. Update from Medical Lieutenant – Not present
 - f. Update from Equipment Manager Shane Lindsey – Stage presently at to create inventory and clean up the storage shed. Saturday after the first of the year, Shane Lindsey will be cleaning out the storage building. All are asked to help.
 - g. Update Fire Training – Pete Hewitt - Training is 6 to 10 on the 2nd & 4th Thursdays. Ladders through TEEEX on January 12th.
 - h. Update from Secretary/HR – Update on Missing Paperwork
 - i. AMR Banquet – Everyone voted using a secret ballot. Votes have been submitted. Banquet is January 27th. Schedules will be discussed and will determine closer to this date who will be attending.
 - j. Auxiliary Fundraisers & Events –
 - Pancakes with Santa Update – This event went well, and we deposited \$564. Need to advertise more and pick a date when less is going on in the community.
 - Recent Boot Drive – Amount Received was \$8625.00.

New Business:

1. Member Resignation – Cassie Cantrell – John Evans made the motion to accept Cassie’s resignation. Corraine Clark seconded. Motion carried unanimously.
2. Discuss Christmas Party for Fire Department – Time will change from 3:00 to 5:00 to 5:00 to 7:00 due to other activities. Olive Garden will be catering. (BYOB FOR THOSE NOT ON SHIFT) and some of us will make desserts.
3. Discuss Uniforms for the Fire Department – FD bought shirts. We are responsible for the pants, ties, and shoes.
4. Citizens Input
5. Adjournment – Alan Shoemake made a motion to adjourn, and Coraine seconded. Motion carried unanimously and the meeting adjourned at 5:46.


TVFD Chief

1/28/24
Date

Kathryn M. Neal
TVFD Secretary

1/28/24
Date

